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PROTECTION AND PERMANENCY MEMORANDUM, 25-11

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Cliff Bryant, Assistant Director II
Division of Protection and Permanency

DATE: May 30, 2025

SUBJECT: Updated CPS Referral and FAQ for Concrete Goods and Services

The purpose of this memorandum is to advise staff of updated information regarding the referral and FAQ for goods and services through the Community Action Council (CAC). The Department for Community Based Services (DCBS) has modified an existing contract with the CAC to assist families needing concrete goods and services to reduce barriers to successful parenting. The CAC is responsible for disbursing funds based on the completion of the updated [Referral for Concrete Goods and Services](#) form.

This funding is intended for families with an active case, including those currently under investigation and those with ongoing cases.

The goods and services eligible for this funding include the following:

- Housing assistance such as security deposits, rental payments, utility deposits, utility bills, insurance, phone bills, and emergency housing funding.
- Environmental needs such as pest control/exterminators, transportation assistance, and weatherization.
- Medical and mental health needs, including medication costs, transportation to appointments, etc.
- Housing supplies, including necessary household goods such as beds, bedding, stoves, refrigerators, cleaning supplies, etc.

Please refer to the updated [FAQ for Concrete Goods and Services Referral](#) for additional information and clarification on how to make a referral, eligibility requirements, and expectations.

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If you have any questions or concerns regarding this information, please contact:

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